Minutes of the meeting of the IQAC held on 24th March, 2022

Agenda:

1. Approval of AQAR 2020-'21.
2. Points raised in Green Audit.
3. Points raised in ISO Audit.
4. Any other matter with the permission of the Chair.

Members Present:

1.	Dr.M. Ramesh, Principal	Sd/-
2.	Dr.Rajesh C Jampala, Dean	Sd/-
3.	Sri V. Babu Rao, Director	Sd/-
4.	Dr.B. Raja Sekhar, University Hyderabad, Hyd – Academician	Sd/-
5.	Dr.S.B. Rajendra Prasad, IQAC Coordinator	Sd/-
6.	Dr.T.N.V.S.S. Satya Dev, IQAC Co-coordinator	Sd/-
7.	Dr.J.L. Ram Prasad, IQAC Co-coordinator	Sd/-
8.	Dr.M. Manoranjani, HOD, Chemistry & Vice-Principal	Sd/-
9.	Dr.V. Lakshmi Prasannam, HOD, Mathematics	Sd/-
10.	Dr.G. Srilatha, HOD, English	Sd/-
11.	Sri G. Chakravarthi, HOD, Statistics	Sd/-
12.	Dr. T.S. Ravi Kiran, HOD, Computer Science	Sd/-
13.	Sri K. Sridhar, Dy.HOD, Computer Science & Placement Officer	Sd/-
14.	Dr.Y. Purnachandra Rao, HoD, Telugu	Sd/-
15.	Sri KSV Sambasiva Rao, HOD, Electronics	Sd/-
16.	Dr.T. Srinivasa Reddy, HoD, Physics	Sd/-
17.	Mr. Akash Mahajan, II MBA, 20120	Sd/-
18.	Ms. Jarugulla Naga Lakshmi, II BCA, 203907	Sd/-

Discussions

Dr.M. Ramesh, Principal welcomed the members of IQAC who participated through hybrid mode. Dr. Rajesh C Jampala, Dean (Academics & Administration) briefed the profile of new members. Sri V. Babu Rao, Director briefed the college profile. Dr. S.B. Rajendra Prasad, IQAC Coordinator presented the Agenda.

Prof.B. Raja Sekhar has participated offline mode and Prof.V. Uma Maheswara Rao, Dr.P.V.V.N. Murthy & Dr.M. Lakshmi Prasad participated online through google meet platform.

Prof.B. Raja Sekhar advised the faculty to present papers in reputed institutions' conferences. He also suggested to generate income through proper utilization of laboratory resources. He also suggested to support for improving performance in certain sub-criterions by spending extra funds. He also advised to take the help of experts to implement OBE affectively in each department. (Prof.V.V. Appa Rao (Ex-Faculty, NIT, Warangal) has guided University of Hyderabad for one year on OBE policy).

He suggested to establish Institution Academic Integrity Panel and Department Academic Integrity Panel to inculcate honesty and integrity in the faculty members in discharging their duties and in publishing research papers.

Resolutions

It is unanimously resolved to

1. Hire Counselor and his / her services should be available 24/7.
2. Identify distinguished alumni and lectures are to be arranged to motivate the students by such alumni.
3. Celebrate / Conduct Department foundation day and foundation day lecture has to be arranged by distinguished people related to the department.
4. Celebrate Silver Jubilee year of department as per its turn.
5. Organize peer team visit every year as a part of External audit in line with NAAC requirements apart from internal audits.
6. Procure software for plagiarism check.
7. Publish research articles / papers in SCI, SSI, Pubmad, Scopus etc. journals.
8. Ensuing every faculty should have a google scholar id / ORCID.ID.
9. Delivering lecture by Ph.D. pursuing faculty in the faculty forum every year until his research completes.
10. Arrange Special coaching classes to the teaching staff for pursuing paper-1 of NET, SLET.
11. Identify one best research paper and award with some monetary benefit apart from support from the Management.
12. Draft model question papers for each course in line with Bloom's Taxonomy and a review has to be done by OBE Cell along with IQAC and draft the OBE Policy.
13. Collect feedback on teachers and to be analyzed; and minutes of action taken has to be recorded.
14. Organize department-wise faculty enrichment programmes on writing proposals for projects with eminent faculty from reputed Universities like UoH, JNTU, SRM, VIT, who are having ongoing projects.
15. Conduct capacity building workshops for teachers and students for writing research papers.
16. Constitute a committee on adoption of NEP Policy into Educational Curriculum of the college. (The NEP Policy basically focusing on multi disciplinary study, skill set development and employability).

17. Offer courses like Climate Change, Gender Sensitivity etc. under CBCS system, in advance, implementation of NEP policy.
18. Should play key role by IQAC in getting the feedback from different stakeholders and necessary proposals to be forwarded for taking action by the Management.
19. Develop classrooms into smart classrooms with audio facility, wifi connectivity and digital presentation facilities. (Anyone can deliver lecture to the classroom from any place across the world. Faculty Exchange programmes can be done through this room).
20. Adopt extension activities like "teaching coding, creating thinking, creative writing, etc.," to primary / secondary school students.
21. Pay special attention to the academically weaker students to avoid dropouts in the middle of the program.
22. To generate revenue through consultancy services.
23. Organize career guidance programs to each student in every academic year.
24. Sensitize students through lectures to impart ethical thinking and more values with the help of institutions like "Rama Krishna Mission".
25. Start programs similar to that of community college, such as coding skills, creative writing, MS-Office for housewives in the evening / Sundays.
26. Invite successful persons, who raised from a weak background to motivate students and reduce dropouts.
27. To subscribe more e-journals.

Sd/- xx
(Dr.M. RAMESH)
PRINCIPAL